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Doctorate in Public Administration

Nova University

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DOCTORATE IN
PUBLIC ADMINISTRATION

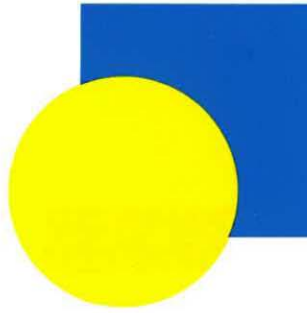
NOVA UNIVERSITY
SCHOOL OF BUSINESS
AND ENTREPRENEURSHIP



DPA CURRICULUM PROFILE



	credits
CSA 6010 Administrative Theory and Practice.....	4
CSA 6020 Organizational Behavior/Personnel Management...	4
CSA 6030 Information and Decision Sciences.....	4
CSA 6040 Economic Analysis.....	4
CSA 6050 Operations Management.....	4
CSA 6060 Business and Public Policy Seminar.....	4
CSA 6071 Computer Mediated Research Methods.....	4
CSA 6080 Professional Studies Workshop.....	2
CSA 6210 Ideology and Strategy of Administration.....	4
CSA 6220 Comparative Administrative Systems.....	4
CSA 6230 Public Budgeting and Finance.....	4
CSA 6240 Constitutional/Administrative Law and Ethics.....	4
CSA 6250 Readings in Public Administration.....	4
CSA 6090 Comprehensive Exam.....	0
CSA 6091 Dissertation I.....	2
CSA 6092 Dissertation II.....	2
CSA 6093 Dissertation III.....	2
CSA 6094 Dissertation IV.....	2
CSA 6095 Dissertation V.....	2
CSA 6096 Professional Publication.....	0
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DOCTORATE IN PUBLIC ADMINISTRATION FOR PRACTICING MANAGERS IN THE PUBLIC SECTOR

PROGRAM OBJECTIVE

The Doctorate in Public Administration (D.P.A.) curriculum seeks to prepare practicing public managers to assume greater managerial responsibility; to enhance problem-solving capability; to design, implement, and evaluate research; and to acquire advanced knowledge of management and decision making related to improving public sector productivity.

The D.P.A. program assists the mature student in developing the most advanced techniques of decision making and in learning the necessary research skills that accompany high-level responsibility. A further objective is to develop executives, teachers, and consultants who are not only leaders but who can use their professional backgrounds to innovate, experiment, design, and manage large systems within complex organizations in our increasingly multifaceted and multisector economy.

PROGRAM PHILOSOPHY

D.P.A. students are imbued with the philosophy that management is a professional discipline. The D.P.A. curriculum consists of courses and seminars that cover the spectrum of general knowledge in both quantitative and general areas of management. The material content of the curriculum also includes the development of the public administration profession; the public administration ethos; and substantive aspects of public budgeting and finance, comparative administrative systems, and the impact of ideology on strategies of administration.



PROGRAM SCHEDULE

The D.P.A. program operates on a year-round basis. All course work, seminars, workshops, and the comprehensive examination can be completed within three years. Since each student progresses at his or her own pace in researching and writing the dissertation, the total length of time in the program will be between three and four years.

Classes meet monthly in a convenient weekend format at cluster locations. The concentration courses, CSA 6220, 6230, and 6240, are offered in the weekend format on main campus and at the Northern Virginia Cluster, or in the weeklong National Cluster format on main campus. Students attending the National Cluster format will enroll in one course each summer, generally in August. In addition, attendance at a weeklong institute is required. The *Business and Public Policy Seminar* meets in the Washington, D.C. area, generally in April, August, and December. Students may attend the session of their choice during their first year in the program. The *Ideology and Strategy of Administration* course is delivered as a one-week seminar at the Nova Campus in Fort Lauderdale, Florida, generally in April, August, and December. Students may attend the session of their choice after completing all other courses in the program. The *Professional Studies Workshop* is held in conjunction with the American Society for Public Administration's annual national conference, generally in late March or early April, at a location that varies from year to year. Students may attend this workshop anytime while they are in the program, though the faculty recommends attendance during the second or third year of studies.

FACULTY

All D.P.A. courses are conducted by professors with doctoral qualifications, as well as extensive practical experience in management. A national core adjunct faculty augments Nova's full-time professional staff. The diverse background and years of experience of the faculty facilitate in-depth discussion across a broad spectrum. A special effort is made to integrate practical with theoretical points of view.



DEGREE REQUIREMENTS

The Doctorate in Public Administration degree is awarded when the student has successfully completed 60 credits of doctoral-level course work, including a professional publication, passing a comprehensive examination, and the successful completion of his or her dissertation. Comprehensive examinations are administered at the cluster site, as well as on campus in Fort Lauderdale. Oral defense of dissertations may be scheduled on campus or at regional cluster sites by petition based upon compatibility with faculty schedules. Degrees are awarded upon completion of the program requirements; an annual formal commencement ceremony is conducted in Fort Lauderdale, generally during the month of June. Participation in this ceremony is optional and has no bearing on the actual conferral of degrees.

TRANSFER POLICY

D.P.A. applicants will be allowed to transfer up to the equivalent of two courses from work previously completed in doctoral programs at other accredited institutions. The credits in question must be completed within the last five years with a grade of B or better and bear an equivalent course content and level to the Nova course work.

PROGRAM ADMINISTRATION

All admissions, counseling, registration, and related administrative functions are controlled from the program office on campus in Fort Lauderdale. Each cluster site is managed by a cluster coordinator to facilitate student/program liaison. Clusters are located in regional sites throughout the United States to facilitate student participation and to allow for professional mobility of students. Students may transfer from one cluster site to another without any academic or financial penalties.



ADMISSION REQUIREMENTS

Individuals wishing to matriculate into the Doctorate in Public Administration program must meet the following admission requirements:

1. Have a master's degree from an accredited college or university. D.P.A. applicants are expected to have a Master of Public Administration, Political Science, or similar management degree with specific management foundation courses at the master's level.
2. Have five years' management level experience in business, industry, government, military service, or education. This requirement may be waived for consultants with evidence of professional activity.
3. Obtain three letters of reference, preferably from supervisory personnel or other professional contacts.
4. Submit a resume or "curriculum vitae" with detailed explanation of previous and present employment responsibilities.
5. Submit a written essay of between 500 and 1,000 words dealing with professional development goals and objectives, as well as demonstrating a genuine intellectual capacity and motivation to pursue doctoral-level work.
6. Satisfy outstanding foundation course work in the fields of economics, management, and quantitative methods.
7. Submit official undergraduate and graduate transcripts.
8. Submit a valid test score from the Graduate Management Admissions Test (GMAT).

International students may be required to submit evidence of English language competency enabling them to pursue advanced graduate work.

International students requiring a student I-20 visa may enroll in the doctoral program only on campus in Fort Lauderdale. In addition, they must be enrolled for 20 credits per year in order to maintain their status.

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PROGRAM TUITION AND FEES*

Application Fee (nonrefundable)	\$ 30*
Tuition (per credit)	\$ 350*
Registration Fee (per term)	\$ 25*
Professional Studies Workshop Fee	\$ 50*
Business and Public Policy Seminar Fee	\$ 150*
Seminar in Strategic Planning Fee	\$ 75*
Dissertation Continuation Fee (per term)	\$ 675*
Graduation Fee	\$ 30*
Comp I Fee	\$ 50*
Comp II Fee	\$ 50*
Computer Usage Time (per hour)	\$ 10*
Reinstatement Fee	\$ 100*

*Tuition and fees are subject to change without notice.

FINANCIAL ASSISTANCE

Students who may be eligible for Veterans Administration benefits are invited to consult the VA counselor in the Office of University Registrar at (305) 475-5695. Information regarding Guaranteed Student Loans (GSL) and other forms of financial aid may be obtained by contacting the University's Financial Aid Office at (305) 475-7411. Students are encouraged to investigate the availability of employee tuition assistance programs with their Employee Benefits office.

CLUSTER LOCATIONS

Fort Lauderdale, Florida	Davenport, Iowa
Orlando, Florida	Philadelphia,
Birmingham, Alabama	Pennsylvania area
Phoenix, Arizona	New England
Hot Springs, Arkansas	Spartanburg, South Carolina
Los Angeles area, California	Northern Virginia -
Northern Indiana -	Washington, D.C. area
Greater Chicago area	Seattle, Washington

About Nova University

Nova University was chartered by the state of Florida in 1964. Numerous graduate programs offer master's, educational specialist, doctoral degrees and postgraduate education. Nova College offers undergraduate education, and the University School, a demonstration school, serves children from preschool through high school. In addition, nondegree, continuing education, and certificate programs are available.

From the beginning, the University has distinguished itself by its innovative outlook, its unique programs that provide both traditional and nontraditional choices in educational programs, and its research in many fields aimed at solving the problems of immediate concern to mankind.

The Nova University campus is located on a 200-acre site west of Fort Lauderdale, Florida, at 3301 College Avenue in the town of Davie.



DOCTORATE IN PUBLIC ADMINISTRATION

School of Business and Entrepreneurship
3301 College Avenue, Fort Lauderdale, Florida 33314
(305) 475-7648 or toll free, (800) 541-6682, Ext. 7648

Nova University programs are approved by the coordinators for veterans approval, Department of Education, state of Florida, for veterans' educational benefits. The school is authorized under federal law to enroll nonimmigrant alien students. The Nova University general policies on student relations are on file in the Office of the University Registrar.

Nova University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor's, master's, educational specialist, and doctoral degrees. Nova University admits students of any race, color, and national or ethnic origin.